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City of Claremont New Hampshire



1974
Annual Report

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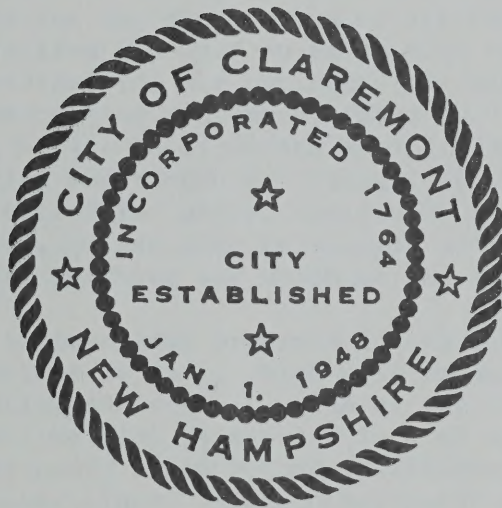
CONCORD, N. H.

THE BEGINNING OF A NEW HAPPY ERA FOR CLAREMONT



VIEW OF MAIN LODGE AND SLOPES AT ARROWHEAD SKI AREA.

City of Claremont



1974

Annual Report



City of Claremont

New Hampshire

OFFICE OF: City Manager

To the Mayor, Council Members and Residents of Claremont:

Becoming acquainted with a new community is always a pleasant, exciting and demanding experience for a City Manager.

As each month progressed during the year 1974, and as we shared the ever-increasing demands for improved community services, I found that moments of any personal satisfaction depended on being able to be of service, or being able to solve problems for our citizens. My office soon became a problem solving oriented center. As such, there was little time for creative or innovative efforts, for the physical and social problems, existing for many years, demanded attention and response. Others, surfacing unexpectedly, such as the energy crisis, called for urgent assistance to our business and residential families. Together, we were able to analyze and take action on those problems which were most pressing and which we had some measure of control.

But we were able to make some progress for community improvement. Perhaps the most significant action we took, which will produce long range community benefits, was the updating and re-initiation of the City's long delayed sanitary sewer project. Unlike past delays and lack of follow-through, we are again on the way to our goal; a new secondary treatment plant with new interceptor and city-wide sewer lines. Among other notable accomplishments or events during 1974 are:

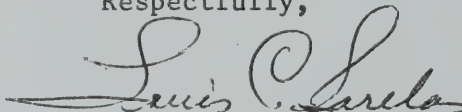
- * Reconstruction and re-paving of Main Street. This required excavations and identification of water, sewer and utility pipes and lines. Many were installed decades ago and records defining their origins and function were unavailable. The results in improved road and traffic flows are satisfying to all concerned.
- * Low cost Federal Flood Insurance, which provides protection to property owners in flood prone areas.
- * Updating the City's Comprehensive Plan, the community's road map to planned future development.
- * Acquisition of "ARROWHEAD", a magnificent community resource, providing skiing and recreational facilities for all our citizens, as well as an Economic Development magnet.

- * Completion of our Community Development Program through the support of the City's Advisory Committee and the Council's approval, insuring a grant from H.U.D. of \$236,000.
- * The restoration and paving of Park Avenue and other smaller streets.
- * Receiving agreement from State Department Highways to contract for the design of a new Broad Street Bridge, scheduled for construction in 1975 or '76.

1974 was an active year, interspersed with problems, as well as progressive community accomplishments.

May I express my sincere appreciation to our city departments, the boards and commissions... who all shared in our efforts for community services and improvement. May I also express my gratitude to the Mayor and City Council for their assistance and understanding in our mutual efforts for all our residents.

Respectfully,

A handwritten signature in cursive script, reading "Louis C. Sarelas".

Louis C. Sarelas
City Manager

ASSESSOR'S REPORT

In 1974 the City wide re-valuation by United Appraisal Company established one hundred percent market value assessments on all Claremont properties. The intent was to equalize assessments and to eliminate existing inequities in property valuation. It was a difficult year for both the City's property owners and the assessor's department, since explanations and assessment appeals had to be administered and resolved. We believe all concerned will benefit from this re-valuation.

Mayor

Charles P. Puksta - Councilman At Large

Assistant Mayor

Frank W. Connor - Councilman At Large

City Council Members

Alton G. Desnoyer - Councilman At Large

Roland R. LaPointe - Ward 1

Ronald P. Laramie - Ward 3

Carmine F. D'Amante - Ward 3

Theodore M. Monetta - Ward 2

Mary Reese - Ward 2

John Ring - Ward 1

City Manager

Louis C. Sarelas

Full-Time Officials

Auditor - Jacque Bergeron

City Clerk - Rose Ellen Haugsrud

Public Welfare Director - Margaret DeLude

Building Inspector - Clifford Lamere Jr.

Tax Assessor - Vern Gardner Jr.

Tax Collector - Patricia Gould

Treasurer-Jeannine Perry

Part-Time Officials

City Solicitor - Robert Buckley Jr.

Health Officer - Wilson R. Haubrich

Meat Inspector - Wilson R. Haubrich

Department Heads

Cemetery Superintendent - William Lewis

Highway Superintendent - John P. Fennessy

Librarian - Donald Eggert

Claremont Housing Authority - Thomas McCarthy

Recreation and Park Director - Anthony N. Zotto

Water and Sewer Superintendent - Haakon Pederson

Economic Development Commission - George Benway

Fire Department

Fire Chief Paul L. Lovejoy

Deputy Fire Chief - Milton S. Haugsrud

Police Commission

Robert Arcand

Michael Satzow

Michael Zotto

Police Department
Chief of Police - Richard Kaye

District Court
Judge - Albert D. Leahy Jr.
Special Justice - Raymond Denault
Clerk - William Lynch

Personnel Advisory Board
Andre Courtemanche
William Scala
Louis Smith

Trustees of Public Funds
Ralph V. Crosby
Henry C. Hawkins Jr.
Romas J. Bissonnette

Board of Health
William B. Ferriter
Sam Bayer
Honorine H. Bourdon
Irving H. Crandall
Wilson R. Haubrich

Zoning Board of Adjustment
Arthur T. Forrest
Louis C. LaRiccia
Maurice Wernick
James McGuire
Rodney Webster

Housing Authority
Charles F. Keeley
William L. Gaffney
Harold L. Woodward
George A. Billesimo
Robert G. Davis

E. Charles Goodwin Community Center Commission
Vernard J. Gardner
William A. Kirn Jr.
Nicholas C. Marro
Dorothy Maxfield
Cynthia McKee
Morey C. Miles
Vincent Perkins
Victor Szalucka
Jacqueline Whitcomb

Planning Board
Honorine Bourdon
Donald Clarke
Richard Wahrlich
Donald J. Hayes
Richard Arnold
Nyron Wheeler

Public Health Committee
Ronald Laramie
Frank Connor
Mary Reese

Public Safety Committee
Theodore Monetta
John Ring
Roland LaPointe

Public Works Committee
Alton Desnoyer
Mayor Charles Puksta
Carmine D'Amante

Library Trustees
Mrs. Doris Arnold
Mrs. Marion Buckley
Rev. Harold Campbell
Leslie Currier
Mrs. Eleanor Fletcher
Dennis Leger
Mrs. Hazel Lord
Paul Magoon
Theodore A. Monetta

Tolles Home Trustees
Vincent Perkins
Elsie Knuckey
Anthony Zotto
Katherine Stevens
Dorothy Stever

Economic Development Commission
Malcolm Hall
Robert Michaud
Rowena Daniels
Joseph Gorman
Melvin Rowe
Albert Leahy, Jr.
Henry Cormier
Harley "Pete" Bump

CITY COUNCIL HIGHLIGHTS

January

Appropriated \$190,313.00 for construction of the Coy Bridge.
Roland LaPointe was appointed to the Traffic Committee.
The Public Health Committee and Welfare Director, Peg Delude, were named the Energy Committee to work with the Energy Coordinator.
The Council held four meetings during January.

February

Ordinance No. 147 entitled Administrative Code was adopted.
Confirmed appointments of Victor Szalucka, Nicholas Marro and Jacqueline Whitcomb to the E. Charles Goodwin Community Center Commission.
Accepted recommendations of City Solicitor Buckley regarding Guimonds Farms entrance-exit locations on Main and West Terrace Streets.
There were five City Council meetings during February.

March

Approved issue of \$1,350,000.00 notes in anticipation of taxes.
Commended the Daily Eagle for effort to resolve vandalism in cemeteries.
Adopted a resolution calling upon AMTRAK to add a day train with a flag-stop at Claremont Junction to their Montreal-Washington route.
Adopted Ordinance No. 148 entitled Job Classification and Salaries of Officials and Agents of the City of Claremont.
The Council met three times in March.

April

Changed zoning on a section of Charlestown Road from Residential I to Business I.
Approved the formation of a special committee to provide guidelines relative to the Homestead Act.
Only one (lengthy) meeting was held by the Council during April.

May

Denied petition to rezone Arrowhead Ski area property from Residential I to Rural.
Requested Federal Aviation Bureau to reopen the audit in order to increase the money allocated for an airport project.

Adopted Ordinance No. 149 entitled Zoning.

Monadnock Park project given green light for filling of roads and parking lots, grading, seeding and resurfacing of tennis courts.

Adopted changes to City Council Rules and Regulations regarding meeting twice regularly each month and filing items for the agenda.

The Council held four meetings in May.

June

Announced that Mayor Charles Puksta was elected chairman of the National Adult Education Commission.

Appointed Raymond Bodeau a Trustee to the Elk's Educational Fund.

Agreed to purchase Arrowhead Ski area for \$50,000.00.

All Council members were appointed to the Charter Commission.

There were two June Council meetings.

July

Questions from property owners regarding re-assessments dominated some Council meetings this month.

Endorsed retaining City Planner.

Elected James McGuire for five year term on Zoning Board of Adjustment.

Authorized Whitman & Howard Engineers to update sewer project.

All City employees were given a \$5.00 per week supplemental wage effective July 1, through December 31, 1974.

The Council met twice during July.

August

Passed Ordinance No. 150 entitled Restraining Dogs. Specified that Police be advised to enforce all ordinances especially the bicycle and dog ordinance.

Voted to purchase Arrowhead property by temporary loan.

Changed Roberts Hill Road from a Class 6 to a Class 5 highway.

Council members Desnoyer and Mary Reese, along with volunteers, continued running the Food Stamp Program while the State negotiated for a permanent agent.

There were three meetings in August.

September

Appropriated \$50,000.00 for purchase of Arrowhead Skiway.

Commended eight City teachers for years of community service.

The retiring teachers were Mary Disnard, Morey Miles, Evelyn Cleary, Waltina Chrostowski, Elizabeth MacIver, Sigrid Christiansen, Priscilla Hastings and Dorothy Knowles.

Commended Richard Limoges for service as Police Commissioner.

Endorsed Urban Systems Map for State and Federal authorities.
Approved purchase of business machine.
Adopted resolution to notify State Highway Commission of bad situation at intersection of routes 12A and 103 where recent fatal accident occurred and request State to take immediate steps to rectify the situation.
The Council held two meetings in September.

October

Joy Manufacturing Company offered to advance \$160,000.00 to City as their payment in lieu of taxes so the City would not have to borrow money in anticipation of taxes.
Approved appointments of Vincent Perkins and Mrs. C.A. Knickey as Trustees of Frances Tolles Home.
Reported tax rate for 1974 was \$31.60 per thousand.
The Community Action Program took over the Food Stamp Program.
Granted permission to the Friends of Skiing to clean brush, install a lift and conduct a ski school at Arrowhead at no cost to the City.
There were two Council meetings during October.

November

Received petition signed by 151 residents protesting "selective reappraisals" by the City Assessor.
Commended Nyron Wheeler for service to the Planning Board.
Building Inspector Lamere was appointed administrative officer to the Planning Board.
The Council held two meetings during November.

December

Requested reassessment of Lacasse Park Urban Renewal Plan regarding historic Dexter houses.
Mary Disnard and William Bateman are co-chairmen of Bicentennial Committee.
City became a sub-grantee for Orion Inc.
City Manager Sarelas presented a proposed 1975 budget to the Council.
The Bureau of Outdoor Recreation approved a \$45,000.00 grant for Arrowhead, reducing the City's share to \$5,000.00.

BOARD OF HEALTH

Food Handlers Certificates topped the list of the Health Officer's duties in 1974 and in addition Dr. Wilson Haubrich handled a diverse number of activities.

Summary of 1974 Board of Health Activities

Meat stores inspected	30
Restaurant inspections	43
Laboratory inspection reports issued	33
Food Handlers certificates issued	209
Milk licenses	28
Milk plants inspected	1
Water sample containers released	16
Nuisances investigated	43
Foster Homes inspected	5
Nursery and/or Day Care Centers	7
World Health Organization forms stamped and approved	31
Board of Health meetings	1
New Stores inspected	1
Sewerage systems inspected	59
Tenant/Landlord complaints investigated	3
Liquor Licenses issued	3
Condemn property	1
Investigate medical problem	2
Sewerage truck permit	1
Camping permit	1
Communicable disease report investigated	2
Inspect food as result of fire	1

Total calls made re; above report 241

Respectfully submitted,

Wilson R. Haubrich, V.M.D.
Health Officer

BUILDING INSPECTOR

New construction and additions to industrial and commercial establishments in the City of Claremont were the highlights of the Building Department for the year 1974.

A large number of permits were issued for various types of construction. These included permits which were issued to Costa Tool & Gage Corp., Hampshire Manufacturing Co., Sinclair Machine Products, Inc. and Coy Paper Company. Permits were also issued to commercial establishments such as Scotti Muffler, Agway, Inc., Carpet World, Hawk's Service Center, D'Amante's Store (West Claremont) and the AFL-CIO Union offices.

Other new buildings, that permits were issued for, were Hardy Brothers, four-plex apartment building; Pizza Hut, Inc., restaurant; Junior High School, maintenance building; storage building for Pine Hill Mobile Home Park; new building for Land-East Construction Company.

A reported amount of \$1,288,423.00 in building permits was issued by the Building Department. Also 15 permits were issued for new homes and permits were issued for the installation of 27 mobile homes.

Duties of the Building Inspector consist of approving all plans before a permit can be issued. These plans must meet all City specifications and codes. Inspections must be made on all construction, wiring, and plumbing to make sure that everything complies with accepted construction plans.

Other duties of the Building Inspector consist of acting as agent for the Zoning Board of Adjustment; Code Enforcement Officer; Administrator for the Planning Board and serving as a member of the Building Commission and Codes Review Board.

Mary Green, secretary to the Building Inspector, is also secretary to the City Engineer. She is also clerk to the Zoning Board of Adjustment and secretary to the Planning Board. She takes the minutes of each Board meeting and types and sends these minutes to each Board member.

Another member of the Building Department is Dennis J. Lafoe, who as of September 1, 1974 has filled the Federally-funded position of Assistant Codes Enforcement Officer. The duties of this officer consist of assisting the City Building Inspector and working in conjunction with the City Fire Inspector and Health Officer. He also conducts housing inspections of six sections of the compact area of the City while answering written complaints involving substandard housing. He inspects all remodeling and repairing in existing buildings and enforces City and State junk car laws.

He must also work with the Zoning Ordinance and issue occupancy permits, as well as provide information to persons having questions concerning the

Building Department. He is responsible for submitting reports to the Building Inspector concerning Code Violations for proper action.

Respectfully submitted,

Clifford A. Lamere
Building Inspector

IN APPRECIATION

The report this year was produced in part by City personnel in an effort to reduce the cost. The off-set copier in City Hall gave us a multitude of problems and we wish to acknowledge here the efforts expended by Letterman Press and personnel of Tilden's in Keene.

Credits: Carol and Wayne Carter for the photographs. The Letterman Press for printing the photos and the cover. Sullivan County Rehabilitation Center for collating the pages. Tilden's for providing the rental machines to accomplish the task and the dedicated City employees who put it all together.

CITY ENGINEER'S REPORT

During the past year this office was delegated many responsibilities and therefore became involved in many facets of the development and improvement of the City and its facilities.

As an advisor to the Planning Board, all technical aspects of proposed subdivisions are coordinated through this office to insure compliance with city codes and regulations and assistance on problem areas within the proposals is provided.

With the approval of the Urban Systems Map for Claremont, the City is now eligible for Urban "D" funds for those streets designated as urban streets on the map. This year preliminary plans were designed by this office for the intersection of North and Hanover Streets; Pleasant and Summer Streets and Maple Avenue at Kings Shopping Center for projects this construction season. Continuing emphasis on projects on the urban system of Claremont will improve the movement of traffic within and around the City. In conjunction with the urban systems plan, a new signing package was worked out with the N.H. Highway Department and will be installed this year, routing traffic to the streets that can best handle the vehicular loads with respect to destination.

During the past six months considerable time has been spent coordinating the new facilities plan with the City Manager and engineering consultants to make the City eligible for design and construction grant money for the new sewerage treatment plant, interceptors and laterals. This project will continue over the next four to six years and will require much input and coordination from this City.

Under the direction of the City Manager, we completed the application to the Federal Disaster Relief Offices for repayment of City funds used to repair damages caused to our roads and reservoirs during the July 1973 flood.

A complete study of the High Service Water system of the City was completed this year. Hopefully, improvements to this system can be started in the not too distant future.

A great deal of our time through the year was devoted to coordination with consultants for the N.H. Department of Public Works and Highways on the Broad Street Bridge project and the completion of the preliminary plans; working with the consultants on the Federal Urban Renewal project on preliminary design and construction specifications; coordination with the State of New Hampshire and E.P.A. on our discharge permit for our existing sewer plant; working with State and consultants of New Hampshire Vocational-Technical College addition; inspections and recommendations for improvements to the existing City landfill operation; issuing of 30 driveway permits within the City; preparation of preliminary data for Washington Street sewer extension; working on a preliminary design and site survey with the State of New Hampshire Depart-

ment of Public Works and Highways for major Washington Street improvement.

Many of these projects will be continuing projects and will have short and long term benefits to the City.

Hamilton Timbrell
City Engineer

WELFARE DEPARTMENT

Generous donations, an active Work-Relief Program and prudent budgeting combined to provide nearly 400 residents with Welfare assistance during 1974.

December of 1974 found the Claremont Welfare Department with a caseload of 102 families representing 375 persons on direct relief. The average monthly caseload for the other eleven months of 1974 was 50.72 families and 128.54 persons. A substantial surplus from the preceding eleven months was totally wiped out and we did have a deficit of \$2,222.70 for fiscal 1974. However, if we were able to credit our budget with the collected reimbursement of \$5,050.72 we would have shown an unexpended balance of \$2,828.02.

In 1974 there were 1,789 persons aided by our direct relief and at least 800 persons who were aided in varying degrees and ways other than financial aid. This does not include an average of 20 phone calls a day on inquiries about assistance.

Our OAA, APTD and MA budget for the year was \$41,000 of which we expended \$35,567.70 on a monthly average caseload of 77.75 persons per month.

Our clothing room with free donated clothing for anyone in need, continues to be of great service and continues to be totally manned by volunteers ably supervised by Mrs. Gendron. We are most grateful to all who have contributed to this effort.

Our work-relief program continues with mutual benefits to clients and City. I appreciate the cooperation of the City Manager and Department Supervisors who have made this program so meaningful to our clients - many of whom have gone directly from working for us to jobs on their own.

It is still very heartwarming to have such continued generous donations to our "Special Fund" which has meant much to our clients in special seasons and for special occasions in their lives.

All other social agencies, whether private, State or local have been most cooperative and we appreciate their efforts. Claremont businesses and industries deserve a well earned "thank you" as do many clubs and fraternal organizations for their help to this department. The number of individual helping citizens is legion.

Several pairs of hands would be needed to record all acts of kindness on an individual basis throughout 1974. Since I have only one pair, I hope it will suffice to let you all know how deeply your efforts continue to be appreciated and gratefully accepted.

Respectfully submitted,

Margaret "Peg" DeLude, Director
Claremont Welfare Department

TAX COLLECTOR

Report for Fiscal Year 1974

Total receipts for the fiscal year 1974 amounted to \$3,349,759.90 which includes collection of taxes committed to the collector for the current year and all prior years...tax sale redemptions, yield taxes, National Bank Stock tax, resident taxes and all interest and penalties. Breakdown is as follows:

Collected

1974 Property	\$2,918,065.02
1974 National Bank Stock	2,780.50
1974 Yield	1,511.19
1974 Property Interest	575.62
1973 Property	181,024.09
1972 Property	1,076.24
1971 Property	292.52
1973 Yield	671.14
1972 Yield	1,083.96
1973 Property & Yield Interest	4,985.59
1972 Property & Yield Interest	318.80
1971 Property Interest	52.35
1970 Property Interest	12.67
1974 Resident Tax	50,320.00
1973 Resident Tax	18,890.00
1974 Resident Tax Penalties	148.00
1973 Resident Tax Penalties	1,887.00
1972 Resident Tax Penalties	10.00
1971 Resident Tax Penalties	5.00
1973 Tax Sale	37,091.56
1972 Tax Sale	25,974.44
1971 Tax Sale	13,672.31
1973 Tax Sale Interest	1,249.11
1972 Tax Sale Interest	2,653.47
1971 Tax Sale Interest	3,308.29
1972 Resident Tax	100.00
1971 Resident Tax	50.00
1973 Property @ Tax Sale	77,305.53
1973 Property Int. @ Tax Sale	4,645.50
TOTAL	<u>\$3,349,759.90</u>

84.8% of the 1974 Property Tax Warrant of \$3,439,503.78 plus added taxes in the amount of \$19,176.00 was collected before 12/31/74. Tax bills were mailed for 1974 Property on October 30, 1974.

1974 property abatements amounted to \$24,590.96, refunds, \$8,526.30. There were no properties taken by Tax Collector's Deed for non-payment of taxes.

Patricia M. Gould
Tax Collector

ZONING BOARD OF ADJUSTMENT

The Claremont Zoning Board of Adjustment had numerous applications for variances and special exceptions throughout the year.

Some of the highlights in particular were a variance granted to Joy Manufacturing Company to allow them to conduct test drilling, subject to nine conditions. Costa Tool & Gage Corporation was granted a variance to construct a 24'x24' addition to their present garage at 96 Summer Street, to allow expansion of the existing business. Also the E. Charles Goodwin Community Center was granted a variance to construct a gymnasium in the rear of the Post Office building. Another variance was granted Carpet World, Inc. to construct two additions to their present building on Washington Street. Charles Spanos was also granted a variance to allow him to move his law offices to 158,160,162 Broad Street.

A special exception was granted to Mr. and Mrs. Richard Brockway for a machinery and scrap metal yard to be located on Paddy Hollow Road. A special exception was also granted to Johnson Oil Company, to allow fuel oil storage on Twistback Road in an Industrial-1 district.

Members of the Zoning Board of Adjustment during the year 1974 consisted of Louis LaRiccia, Chairman; Maurice Wernick, Co-Chairman; James McGuire, Arthur Forrest, Rodney Webster, Mary Green, Clerk and Clifford Lamere, Agent.

Respectfully submitted,

Louis LaRiccia, Chairman
Claremont Zoning Board of Adjustment

WATER AND SEWER DEPARTMENTS

The Water Department had a busy year relaying forty-eight water services in the Maple Avenue area. Thirty-one were laid from main to curb and seventeen were completed to the buildings. We installed seventeen new water services throughout the year.

There were no new mains or relaid mains done by the Department. However, developers turned over to the City Water Department areas where they had extended new mains.

Twenty-two feet of six inch tyton pipe and one new hydrant were installed on Clover Street.

Two hundred sixty-seven feet of six inch cast iron cement lined pipe and two hundred forty feet of two inch cast iron cement lined pipe with one new hydrant were installed on the Butler Terrace development located off the River Road. This main will accommodate six new services with five hundred twenty feet of 3/4 inch copper tubing.

Six hundred twenty-five feet of six inch cast iron cement lined pipe and one new hydrant were installed on Dane Avenue.

Eleven water main leaks were repaired.

All hydrants were painted, treated and maintained throughout the year. Four were replaced due to being hit and damaged by cars. Two were relocated due to road construction. As of January 1, 1975, we have three hundred twenty-four active hydrants.

All water and sewer services have been disconnected and meters removed from the houses taken over by the Urban Renewal. Twelve were located on Broad Street, four on Dexter Street, six on North Street and ten on Lincoln Street, making a total of thirty-two services disconnected.

The usual raising of gate boxes, locating curbs, replacing curb boxes and rods, and cold patching was done throughout the year.

Maintenance, repairing, replacing and installation of new meters has been kept up. New read-out meters have been installed in most of the homes in the Bluff area and Bible Hill area.

The roads leading to the reservoirs were graveled and repaired where needed after the winter and spring water run-off.

General maintenance and checking of the chlorinator, reservoirs and Clark Well Pump has been done on a regular schedule.

General Information:

Number of street gates set in 1974	7
Number of street gates replaced in 1974	7
Total number of services as of 1/1/75	3,385
Cost of chlorinating water for 1974	\$4,087.36
Cost of Calgon treatment for 1974	\$1,507.28
Capacity of reservoirs (5)	267,000,000 gals.
Amount of water used in 1974	388,573,000 gals.
Increase over 1973 usage	44,213,000 gals.
Water pumped from Clark Well in 1974	101,757,700 gals.
Clark Well in use in 1974	105 days
Average daily consumption in 1974	1,392,984 gals.
Average daily consumption per capita (Based on population of 13,000)	107 gals.
Precipitation for 1974 totals	34.35 inches
Average for past 60 years	36.58 inches

The Sewer Department handled two hundred plugged sewer services, fifty-eight plugged mains, installed seven new services and relaid forty feet of sewer main on McKenzie Drive. One manhole was repaired by replacing the frame and cover.

Sewer mains were reamed, flushed and salted throughout the year. Manholes were checked and packed where needed and cold patched.

A broken main on Washington Street was repaired and the whole Washington Street main from the Broad Street Bridge was cleaned by Timberland Machines, Inc. with a Vactor 800 Jet Rodder. The same company also cleaned the sewer main in the rear of the old Joy buildings on Main Street.

The usual brush cutting on the sewer lines was done.

Considerable work was done at the Disposal Plant, repairing and replacing of gears, flights and chains on the settling tanks, costing approximately \$13,000.00.

The New Hampshire Vocational Technical College sewer system and pumping station was turned over to the City Sewer Department at the value of \$46,400. The Sewer Department will now be maintaining the system.

The Disposal Plant recorded 276,211,828 gallons of sewage treated and 3,413,700 cubic feet of gas was generated in 1974.

Haakon Pederson, Superintendent

CEMETERY DEPARTMENT

Repairing old stonewalls and straightening tipped monuments were just a few of the chores carried out by the Cemetery Department in 1974.

Throughout 1974 we carried out one hundred forty-seven interments. We helped install most of the burial vaults which weigh on the average of 1600 pounds. We poured 93 concrete foundations for family memorials set in an equal number of corner posts. We surveyed approximately 200 new burial plots in the seven different cemeteries for which we are responsible. We have a two man department supervised by the superintendent who includes in his duties responsibility for all cemetery records, death certificates, arranging all funerals, selling all new lots, monuments, foundations, equipment, maintenance etc.

We did a lot of clearing of the 200 year old stonewalls in Union Cemetery, removed several large dead trees, repaired some of our roadways and mowed and trimmed each cemetery many times during the summer months. We also straightened old monuments that were tipping, filled many sunken lots and reseeded new areas. During bad weather we made some new blueprints since some of the originals were fifty years old and tattered. No new major purchases were made except two new hand mowers.

William Lewis
Superintendent of Cemeteries

HIGHWAY DEPARTMENT

The first three winter months of the year were quite different than normal. There was little snow to speak of but an abundance of freezing rain. Mild weather in January helped conserve fuel which was a very great boost as far as our fuel allocation was concerned. We did more cold patching in January than usual. February saw limited salting and sanding and the plows were called out once. Most of the month was spent cold patching, sand patching and cutting brush. A four inch snow storm in March brought the plows out for the only time during that month. There were several smaller storms which called for salting and sanding. The balance of the time was spent sweeping, cold patching and on drainage. The snow fence was taken down at this time.

On April 9th, a 10 inch snow storm called for plowing, sanding, and salting. The new sandpit was stripped during the month. Grading of outroads, drainage work, cold patching and the replacement of signs was done. The transfer of 8,500 cubic yards of loam from Winter Street apartment complex site was started, as was the painting of crosswalks. In May, the transfer of loam from Winter Street to the Highway Department area was completed and our spring clean-up operation was carried out.

A new sandpit was opened during May and we started screening sand for the resurfacing of streets and roads. The painting of crosswalks was completed and grading, raking and chloriding of gravel roads was carried out. Patching and cleaning operations were done in preparation for the resurfacing program. Some repairs were made on sidewalks. Bituminous concrete was used to smooth rough areas on Washington Street and North Street. We turned water and picked up trash on rainy days; cleaned catch basins and intersections. We applied 47,327 gallons of asphalt to streets and roads in the month of June and 2,100 yards of sand was screened. The cost of asphalt increased approximately 50% per gallon over the 1973 price.

The Main Street project was started in August. All the streets in the hot mix program were completed, with the exception of Maple Heights. The cost of paving streets was \$15,403.00. Roadside mowing, sweeping, and drainage work was also done. Reconstruction of Main Street was continued in September and October. The tracks were removed, old concrete structures demolished and removed, all in preparation for a new base. Drainage lines were renewed or relocated and new catch basins were installed where needed. Old pipes that had not been used in years slowed down the operation until it could be ascertained whether there was still a possibility that they would transmit water to the new base. Once this was taken care of, the lines were removed. Every effort was made to keep the street open nights and weekends. Excavating was completed in October and the gravel base was applied. Curbs were installed as well as sections of sidewalks. On Broad Street and Pleasant Street, new sections of sidewalk were also installed. Cold patching, brush cutting, drainage problems and screening winter sand were other projects for the months of September and October.

During November, the Main Street project was completed for the winter. A one inch overlay of bituminous concrete remains to be applied in the summer of 1975. The Maple Heights curb project was started and is scheduled for completion in 1975. The leaf pick-up project was carried out and some drainage was installed on Washington Street. The snow fence was erected where drifting occurs. The first snow fell on November 25th heralding the start of winter. December brought sleet, rain and snow which meant hours of salting and sanding. Two major storms called for plowing and snow removal. Six other storms were light but caused extremely icy conditions. Christmas Day five inches of snow fell, calling for sanding, salting and plowing. In between storms, brush was cut, holes were patched, sign work was done and meter posts were installed.

A new truck which was ordered in April of 1973 was delivered the second week of February. It takes nearly a year to acquire a new truck and it was recommended that bids be let at once for a replacement for the 1964 truck so that it would be delivered in 1975. Timberland Machines, Inc. was the low bidder on the new sweeper, an Elgin White Wing, in April. The price was \$13,919.00 plus the old sweeper trade-in allowance. The new Elgin Sweeper was received on May 2. Bids were let for a bituminous concrete paving machine and the new paver was delivered in June. It is a very good unit and will increase the amount of bituminous concrete that can be applied on the City streets. Public Works officials came from other municipalities to see it operate and they were impressed with it.

Respectively submitted,

John P. Fennessy
Superintendent of Highways

CLAREMONT HOUSING AUTHORITY

Commissioners of the Claremont Housing Authority continued the progress in the execution of the Lacasse Park Urban Renewal Project during the year 1974.

At the close of the year, 27 major structures in the project area had been removed, and major redevelopment sites had been cleared and graded.

57 families residing in the area had been successfully relocated. 5 properties were subject to Eminent Domain proceedings and the necessary Hearings were held in November in the Council Chamber of City Hall. At the year's end only one family remained to be relocated from the project area.

Public housing functions of the Authority were handled through the Marion L. Phillips Apartments, the 100-unit apartment structure for the elderly at 243 Broad Street. The project remained at full occupancy throughout the year with a substantial waiting list.

During the year 1974 Commissioners serving the Authority included Arthur T. Forrest, William L. Gaffney, George A. Billesimo, Harold L. Woodward, and Robert G. Davis. In December, Leo T. Abbott, D.D.S., was appointed to succeed Mr. Woodward whose term had expired.

Staff members serving the Claremont Housing Authority during the period included: Thomas J. McCarthy, Executive Director; Thomas D. West, Assistant Director for Urban Renewal; Mrs. Dorothy D. Silver, Secretary for the Housing Office and Miss Betty-Jean Cyr, Secretary of the Urban Renewal Office. Arnold G. Purmort continued with maintenance duties at the Phillips Apartments. To the regret of the Commissioners of the Authority, Mrs. Patricia L. Helmick left the employment of the Urban Renewal Office, where she had served as Relocation Officer, on March 1, since she was moving from the City to West Virginia.

Commissioner Forrest was elected Chairman of the Authority at the Board's Annual Meeting which is held each year on May 29th, succeeding Commissioner Billesimo. Mr. Billesimo was elected Vice Chairman of the Board at the same meeting, and Commissioner Gaffney was re-elected Treasurer, a post in which he has served since the organization meeting of May 29, 1967.

FISKE FREE LIBRARY

The Fiske Free Library answered needs of hundreds in Claremont during 1974 as Library officials continued improving their facilities.

For the most part, 1974 was devoted to evaluating the library's inventory, processes, programs, ordering criteria and future needs. Much of the work accomplished may not be immediately "visible" although we believe that the tasks accomplished provide for over-all improved service to our patrons.

Deputy Librarian Mrs. Cynthia Fleming worked diligently to streamline the cataloging process in order to get new materials more rapidly on to the shelves and thus into circulation. In conjunction with this process was begun the task of systematically working through the card catalog with the objective of making all entries more standardized, a chore of considerable magnitude.

Another considerable service was performed by Mrs. Sylvia Wilmarth in regard to circulation. Mrs. Wilmarth devised a more accurate means of recording circulation statistics, systematically checked through over 9,000 library registrants in order to determine which cards were no longer valid, improved our system of reserving books and, in addition, directed considerable rearrangement of the library's general book collection, thus creating a more efficient usage of ever-diminishing space.

During the summer months, part-time employees, Cathy Pomiecko, Joan Wilmarth and John Pomiecko spent a great portion of their time examining the library's permanent fiction collection. Their inventory and resulting bibliographies serves to provide us with a guid for purchasing those items which should strengthen our "core" collection.

Another area which came under special scrutiny was the permanent reference collection. This task was largely undertaken by Ms. Joanna Smith who determined much that should be added including new encyclopedias and standard handbooks. Fortunately, this was accomplished during the early part of the year just before reference books increased in price approximately 20-40%. Ms. Smith also spent considerable effort in improving inter-library loan service and cataloged state documents, Fiske Free Library having achieved the status of being a state document repository.

During the late summer, Mrs. Susan Hunter joined the staff of the library. Mrs. Hunter holds a Master's of Library Science degree from the University of Texas and is working closely with the Children's Librarian, Mrs. Ina Leahy. Together, they have developed new story hours for pre-school children which include craft projects, songs, games and puppetry. They have also worked in improving the film programs for children and in generally updating the general collection of materials in the Children's Library. It should also be noted that Mrs. Leahy and Mrs. Hunter have sponsored regular tours of the library by numerous classes from all of the City's elementary schools.

As in the previous year, the library continues to be a meeting place for many civic and social organizations. In fact, the number of meetings held in the library by such organizations as the Claremont Historical Society, Senior Citizens, La Famille, Retired School Teachers, Home Demonstration groups, etc., actually increased. Several of these organizations also took part in the August book and art fair which was held for the fourth consecutive year and, in this instance, had more of a crafts orientation than previous years.

Certain trends in library usage were particularly noticeable in 1974. Among these were a greater demand for do-it-yourself materials, increasing usage of the growing periodicals collection, greater awareness of the inter-library loan service and reference aids, and an unusual increase of cards issued to elementary school children.

The Trustees of the Library were chaired by Theodore A. Monetta, Mrs. Hazel Lord served as vice-chairman, Mrs. Marian Buckley held the office of secretary, and the treasurer was Mr. Leslie Currier. Other trustees were Mrs. Eleanor Fletcher, Reverend Harold Campbell, Mr. Dennis Leger and Mr. Paul Magoon.

Donald Eggert
Chief Librarian

VISITING NURSE ASSOCIATION

The Visiting Nurse Association moved from their crowded office upstairs in the Police Department building late in 1974 but despite their packing chores and busy nurses, managed to make more than 3,000 visits during the year.

Once again the Claremont Visiting Nurse Association has had a very busy and successful year.

We held four Crippled Children's Clinics with a total of 50 children checked, an increase of 18 over last year.

There were 242 children checked at the 10 Well Child Conferences, sponsored by the Lioness Club. Dr. Dooley, Maternal Child Health Physician, has visited these conferences several times.

In February we received our Recertification of the Agency. The Nursing staff and Mrs. Lewko assisted at the Health Fair held in July. A total of only 96 people took advantage of this free testing. The Fair was sponsored by the Bi-State Community Health Project, Ladies Union Aid Society, The Congress of Senior Citizens, State Department of Health, local physicians and the Visiting Nurse Association.

The staff has attended Inservice Meetings throughout the year. I have attended the monthly meetings of The Helping Services.

Mrs. Lewko and I presented the proposed budget for 1974 to the City Council. This budget was approved at a public hearing on January 29th.

Mr. Harold Sanborn completed the Audit and the Cost Analysis, the latter being sent to Blue Cross for their approval.

Mrs. Dorothy Bean, Blue Cross Medicare representative, audited patient records in April. This is an Annual Audit required by Blue Cross to be sure that our Medicare patients meet the Conditions of Participation, thereby making the Agency eligible for payment.

We received \$765.00 from our Medicare Cost Re-Imbursement this year. However, we returned \$110.00 to Medicaid on their Re-Imbursement.

Mrs. Cincy Pasour, Public Health Nurse has made monthly visits this year.

Mrs. Jean Learnard, L.P.N., is employed by the Agency, working part time. She does a great deal of follow-up care on babies from the Well Child Conferences, as well as general patient care.

Through the cooperation of the City Manager, we were able to find new quarters and in October, the Visiting Nurse Association office moved to 109 Pleasant Street, upstairs over Krueger's Pharmacy. We now have three rooms with adequate storage space.

As in the past years, the Visiting Nurse Association furnished names for Thanksgiving and Christmas baskets. There were approximately 100 children given clothing this year by the Kiwanis, Salvation Army, the Community Center, churches and several private organizations.

We made a total of 3084 visits this year; 1742 paid, 231 part-paid, 897 free and 214 Physical Therapy. This is an increase of 600 visits over the previous year. A total of \$10,000.00 was drawn from our City account.

I would like to thank the entire staff, the Medical Advisory Board, Advisory Board and Board of Directors for a very successful year.

Respectively submitted,

(Mrs.) Betty Zerba,
Administrator Supervisor

RECREATION AND PARKS DEPARTMENT

The recreational needs of the City were more than adequately met during 1974 by the vast variety of programs conducted in the Parks and Recreation Department and by volunteer citizen groups.

The Park Department kept busy maintaining all parks and islands of the City, improving facilities, repairing and adding new equipment as well as preparing the athletic fields for Stevens High School.

Repairs were made to the Barnes Park Grandstand with new siding installed and the seats repaired and painted. The bandstand and benches in Broad Street Park were painted. Improvements were made to the area at the outdoor pool next to the softball field and 20 new picnic tables with cement legs were constructed and installed at Moody Park. New posts were put in at Barnes for the soccer field. All areas were fertilized.

The playgrounds at Barnes, Moody and Monadnock Park were supervised five days a week from 9 a.m. to 5 p.m. Programs were conducted in various types of activities, crafts and special events. The annual trip was made to Mt. Tom in Holyoke, Massachusetts for all playground youngsters to enjoy a day of fun. The season ended with the annual Lollipop Carnival. Attendance declined during the 1974 season.

A complete sports program for all ages was conducted by the Department. Teams and leagues were organized in basketball, baseball, flag football and softball. Also a womens' league was organized in basketball and softball.

There was a total of 16 baseball teams for boys 8 to 12 years old, 4 Babe Ruth teams for boys 13 to 16 years old, 12 mens' teams were in the softball league and 4 womens' teams in the womens' league. There were 4 teams of boys 8 to 12 years old in the Jr. Flag Football League and 4 teams in the Mens' Flag Football League. A total of 26 teams were organized for the basketball program - 12 midget teams, boys 8 to 12 years old, 10 girls' teams and 4 in the intermediate division for high school boys. There were 8 mens' teams in the Mens' City Basketball League. At the end of each schedule, tournaments were conducted. The annual Twin State Tournament was conducted in the basketball program in the midget, junior and intermediate division. The Department also conducted the annual Twin State Tournament for the Little League and Babe Ruth program.

The Goodwin Community Center swim team for both boys and girls 8 to 17 years old had another successful season winning the Twin State Valley Championship.

A hockey program is also available to the youngsters of Claremont, sponsored by the Claremont Flyers. The Department supervised recreational ice skating on three rinks located at Barnes, Moody and Monadnock Parks. Eight teams competed in a regular schedule of games set up by the Department for the Womens' Volley Ball League. A tennis clinic was conducted and a tennis tournament was held in mid summer for both youths and adults. Indoor badminton is also available to Claremont people, weekly at the Junior Sports

League building. Also organized through the Recreation Department, table tennis is played twice a week in the evenings at the Junior Sports League building.

The outdoor pool opened immediately after school was over where general swimming and swimming lessons were conducted. The outdoor pool was also the site of the Twin State Valley Swim Meets. The Newport Recreation Department used the outdoor pool to conduct swimming lessons. Again this year, the outdoor pool showed a slight drop in attendance.

The Learn to Swim programs were again conducted at the indoor pool in the spring and summer. The indoor pool is also used by many groups, such as Stevens High School, for their physical education program, and for the first time this year, the elementary schools used the pool. Outside groups using the pool were: Windsor, Ascutney, Springfield Recreation Department, Unity School, Vocational Technical College and St. Mary's. The pool was also used for adult programs and this year showed a marked increase attendance by men and women. First aid classes for the American Red Cross were also conducted at the indoor pool. Fiberglass steps have been installed to make it easier for adults and handicapped persons to enter and leave the tank.

The Community Center has various programs for young people such as craft and cooking classes, ballet classes, weight lifting and karate classes. Informal recreation such as pool and ping pong are available to the young people every day. Besides organized activities conducted by the Center, many groups make use of the building for their meetings such as the Garden Club, Rod and Gun Club, Unions, Beagle Club, Bridge Club, Chess Club, Girl Scouts, Visiting Nurses, Well Baby Clinic, Extension Service and many others. The building is also used by the Claremont Senior Citizens for their weekly Wednesday meetings. During the school year, the Center also houses two special education classes for the Claremont School Department. The Center is the administrative headquarters for the Parks and Recreation Department. During the summer months it is used by the American Youth Hostels for approximately 400 boys and girls bicycling through this area who stop at the Center for overnight stays during July and August.

The Department makes use of other buildings to conduct programs that are too large to be conducted at the Center. The Junior Sports League Building is programmed by the Center and is a branch of the Recreation Department. Basketball conducted by the Center is held in this building. There is also roller skating and square dancing. The Department also assists many organizations in developing recreation programs, such as the Elks' Hoop Shoot and the loan of equipment. The Department conducts many special events. There is the Hula Hoop and Frisbee championships, the display of fireworks and games for the 4th of July in conjunction with the Rotary and Kiwanis Clubs. The Department procures the Little Red Wagon and the Zoomobile for this event. The annual Ski and Skate sale is conducted at the Center and the annual Christmas Toy project in which the Department collects toys for needy families. Clothes and food baskets are distributed as well. A series of eight Band Concerts are sponsored by the Department in Broad Street Park during the summer. The Parks and Recreation Department installed the nativity scene at Christmas time.

New acreage was acquired by the City at Monadnock Park. This was graded by the U.S. Conservation Service. Ditching around the perimeter of Monadnock

Park was completed to improve the water table situation, also under the supervision of the Soil Conservation Service.

Parents and interested persons of the Claremont Little League and Babe Ruth baseball program organized a drive to raise funds for new baseball suits. Youngsters participating in the program sold candy and also many organizations and individuals contributed funds to purchase 150 baseball suits to outfit the Little League and the Babe Ruth League.

A new circulating motor was installed at the indoor pool. In the Center, floors in two offices were recarpeted and new tile put on the kitchen floor. Dead trees at Barnes and Moody Parks were removed.

Bleachers were purchased from St. Mary's to be installed at Monadnock Park. Also, the City purchased a great quantity of loam from the Claremont Arms development which was stock piled at the highway garage to be used as needed throughout the City and the park system. New equipment purchased for the Park Department included two mowers, a welder, electric chain saw and forms to make curbing. This year the Department installed three portable toilets at Moody Park, one at Monadnock Park and one at the outdoor pool area. These are leased and serviced by the company that leases them. Six litter receptacles were purchased to be installed at the Broad Street Park. The Center received a new 16mm projector from the Claremont Rotary Club.

Vincent Perkins, chairman of the Goodwin Community Center Commission for many years, received the Man of the Year Award from the Claremont Chamber of Commerce for his many services to the City of Claremont.

The Goodwin Community Center Commission progressed in their plans to erect a new all purpose building next to the indoor pool.

Vandalism is still the Department's biggest problem. In the 1974 season, distruction of equipment and defacing of property seemed to be on the increase. Unfortunately every park in the system was hit by vandalism.

I wish to dedicate the success of our program in 1974 to the cooperation and support of the many volunteers who have been of such great assistance to the Department.

I would like to express appreciation to the City of Claremont, the City Council, the Mayor, the Goodwin Community Center Commission, City Manager and all others who had a part in providing facilities, funds and personnel for the operation of our Department. I would also like to pay tribute to the tireless efforts of our professional workers, volunteers, civic organizations, schools and all others, without whose splendid support our task of providing a complete program would have been impossible. The Claremont Parks and Recreation Department is dedicated to and strives to fill the leisure time needs of our community.

Respectfully submitted,

Anthony N. Zotto, Superintendent
Parks & Recreation

POLICE COMMISSION

The year 1974 has provided for consolidation of activities and reinforcement of previous changes and policies. A great deal of emphasis and money has been placed on training to upgrade skills, knowledge and judgment throughout the Department.

The Claremont Police Department has been at or near its full complement of men during the year. This has made it possible to meet the growing demands of the City and of the Department. The effect of these and other changes are becoming highly visible in the daily performance of every individual in the Department.

It is with pride in the Police Department of the City of Claremont that the Police Commission submits this annual report to you the public.

Respectfully submitted,

Michael Satzow, Chairman
Robert Arcand
Michael Zotto

POLICE DEPARTMENT

The Chief's Message

The effectiveness of a law enforcement agency is determined by the public cooperation and support it receives. If a Department cannot gain and maintain the confidence of the citizens in its community, its effectiveness is curtailed and its integrity and ability questioned.

Public trust and support can be obtained when the citizens are confident that the police will not overstep the safeguards to individual liberty and when the individual members of the Department demonstrate that they are interested in and actively engaged in promoting the public peace and welfare.

A law enforcement agency must be able to project to the citizens of the community its ability and willingness to serve with integrity and effectiveness.

Although this is a Department effort, the individual officers play the more significant part. For it is through a citizen's personal experience with a Police Officer that attitudes concerning the whole Department are formed.

The Department

During the 1974 calendar year, the Claremont Police Department was extremely busy with a general increase in most activities.

The Claremont Police Department answered more than 10,000 complaints of all natures, made 36,751 radio transmissions and 2,781 teletype messages. The Department reported 256 street lights out, 59 business night lights out, 455 business doors found unlocked, while checking over 500,000 doors during the night. We also delivered 589 messages, and made 785 emergency escorts or transportation.

During the year, we issued 4,772 meter violation tags and warned 310 people for other than parking violations. We investigated 282 accidents in which 46 people were injured and 1 person was killed. We responded to 641 bank or burglary alarms and 418 Civil Defense Tests. Our cruisers traveled over 256,000 miles to take care of all of the above business.

During 1974 the following Officers were hired: P.O. Thomas Heiser, P.O. Robert Mitchell, P.O. Kenneth Grimes, P.O. Alan Victor. Also rehired was P.O. Robert Couitt. During 1974 the following Officers resigned from the Department, Officer Robert Couitt and Officer Kenneth Grimes. P.O. Berna Cragin, Police Clerk for twenty-five years retired and her knowledge and advice is missed by everyone.

The following schools were attended by our Officers during 1974:

New Hampshire Police Officers Academy - 6 weeks:

P.O. James Pringle
P.O. David Young
P.O. Robert Mitchell

P.O. Thomas Heiser
P.O. Kenneth Grimes
P.O. William Durfey

Juvenile Officers Seminar - 3 days

Lt. Peter Hickey, Juvenile Officer

Accident Investigation School - 2 weeks

P.O. David Young
P.O. Ronald Nelson

Breathalyzer Technition School - 1 week

P.O. Robert Couitt
P.O. Robert Jackson

F.B.I. Firearms School - 1 week

Sgt. Michael Prozzo
P.O. Denis Martin

Advanced Officers School - 1 week

P.O. Wayne Hart
P.O. Ronald Nelson

Command Training Institute - 3 weeks

Sgt. David Kinson

Medico Legal Seminar - 1 week

P.O. Robert Jackson

F.B.I. National Academy - 12 weeks

Captain Arthur G. Bastian

The following Officers took courses or participated in Seminars at Vocational Technical Centers during the year from 1 day to 5 days in duration:

Chief Richard Kaye	P.O. Robert Jackson
Capt. Albert Bergeron	P.O. Denis Martin
Capt. Arthur Bastian	P.O. Charles Murray
Lt. Peter Hickey	P.O. Jonathan Putnam
Sgt. William Blewitt	P.O. David Young
Sgt. David Kinson	P.O. James Pringle
Sgt. Edgar Lunderville	P.O. William Durfey
Sgt. Michael Prozzo	P.O. Dennis Ford
P.O. Wayne Hart	P.O. Kenneth Grimes
P.O. Ronald Nelson	P.O. Thomas Heiser
P.O. Robert Couitt	P.O. Alan Victor

Disp. Everett Griffiths	Clerk Berna Cragin
Disp. Dorothy Jellie	Clerk Joyce Lumbra

Safety Officer Angela Maynes
 Cadet Barry Rondeau
 Cadet Barritt Bodkins

Special Officer:	
S.O. John Gierko	S.O. Norman Routhier
S.O. Wayne Roy	S.O. Harold Boone
S.O. Harold Johnson	S.O. Richard LaCasse
S.O. Albert Buinicky	S.O. Donald Fontaine
S.O. Robert Couture	S.O. William Ball

The Claremont Police Department Budget for 1974 was \$283,805.00. The Department actually expended \$320,441.00 which indicates an over expenditure of \$36,636.00 which of course is a substantial amount. The over expenditure is due mainly to increased demands for services and is almost entirely for overtime and Special Officers salaries, plus the fact that we had, while figuring the 1974 Budget, omitted the salary of one Sergeant, plus we expended \$8,940.00 for training, \$7,208.00 for annual leave, \$3,410.00 for sick leave and \$7,358.00 paid holidays.

The Department turned over to the Treasurer \$23,623.40 in revenues, received from various activities that our Officers worked outside of the Department, such as dances, sports events, construction, gas tax refund, etc.

A breakdown of our personnel and length of service is as follows:

Sgt. Blewitt	24 yrs.	11 mos.
Off. Hart	18 yrs.	11 mos.
Sgt. Kinson	9 yrs.	6 mos.
Lt. Hickey	9 yrs.	4 mos.
Capt. Bergeron	8 yrs.	8 mos.
Capt. Bastian	5 yrs.	8 mos.
Disp. Griffiths	1 yr.	7 mos.

Sgt. Lunderville	5 yrs.	3 mos.
S.O. Maynes	4 yrs.	8 mos.
Off. Nelson	3 yrs.	9 mos.
Sgt. Prozzo	3 yrs.	8 mos.
Chief Kaye	3 yrs.	9 mos.
Off. Jackson	2 yrs.	9 mos.
Off. Martin	1 yr.	7 mos.
Off. Murray	1 yr.	7 mos.
Off. Putnam	1 yr.	6 mos.
Off. Young	1 yr.	3 mos.
Off. Pringle	1 yr.	2 mos.
Off. Durfey	1 yr.	2 mos.
Off. Victor		4 mos.
Police Clerk Lumbra	2 yrs.	
Disp. Jellie	1 yr.	2 mos.
Disp. Staples		6 mos.

Respectfully yours,

Richard K. Kaye
Chief of Police

CONSTANT VIGILANCE



LAW ENFORCEMENT OFFICERS VIEW RECOVERED STOLEN PROPERTY.

FIRE DEPARTMENT

The entire personnel of the Claremont Fire Department continue to serve the residents of the City of Claremont. So far we have been either extremely lucky or as we like to think, efficient. During the past year, no loss of life was attributed to fires. However, there was a death in connection with the Public Utilities.

We had six major fires during the year 1974, probably the one resulting in the most notoriety was the early Christmas morning fire at Cote's Restaurant. The other five fires were at the Dugas residence on Maple Avenue, the rear of the Administration Building of the Davis & Symonds Lumber Co. on Bowen Street, Hawk Boardman's salesroom on Washington Street, the used furniture store operated by Ray Beebe next to the Fire Station and Richard Wahrlich's home in West Claremont.

These six major fires constitute a small percentage of the total fire calls received at the station; a total of 446 calls. Other than the above listed six, the following is the breakdown of the remaining 440. There were: 47 bell alarms of which 15 were false and 14 malfunctions. We had 80 residential calls, 32 mercantile and manufacturing, 25 grass and brush fires, approximately 67 acres burned over, 9 public utilities and 12 calls for assistance outside the City limits. These outside calls came from Unity, (the Sullivan County Home, from which we have a direct connection to our fire alarm system), Charlestown, Cornish and Unity, all members of the Connecticut Valley Mutual Aid Association. It might be significant at this time to also mention that we have direct radio contact with the Cornish Fire Department. We call by radio to Cornish where messages are picked up by the members of their department at their homes or place of employment. They in turn can then go directly to the problem areas.

In addition, 5,500 telephone calls were directed to the station requesting minor assistance or just plain information. Request for permits were part of these telephone calls and 428 permits were issued. Many requests had to be denied because of burning conditions generally or at the locality for which the permits were requested.

We have two pieces of equipment used in outlying districts where water is scarce or non-existent; one a 1944 Army surplus 1000 gallon tanker and the other a 1953 converted oil tanker which carries 800 gallons of water. A request was made in the budget in 1975 for a replacement for at least one of these water carriers.

The continued practice of inspecting business establishments and industrial complexes went on with 655 inspections made; included in this figure were oil burner inspections as well as apartment houses.

Improvements to the over all fire prevention structure included the purchase of a new Mack 1,000 gallon pumper which replaced the American LaFrance 1948, previously used.

As practiced in previous years, training was carried on at the Sullivan County Home and at the Claremont General Hospital. Drills were held and employees were trained in their duties as if an actual emergency presented itself. Along with this, for the first time, private industry requested and obtained training for their employees to go along with the requirements of Occupational Safety and Health Administration. As usual, all other requests for guidance and training in fire prevention were honored. Included in these were fire drills and inspection during Fire Prevention week in all schools in the City of Claremont.

Looking forward to the future, thoughts should be directed to the expansion of the City water system and a sub-station for the Fire Department in the southwestern section of the City. Consideration of all services must be made in the event the employees of the Department are requested to furnish rescue and ambulance service to the City. Training programs for the employees must be instituted in the near future and consideration will have to be given to the employment of additional manpower and the purchase of new equipment.

Paul Lovejoy
Fire Chief



FIRE DEPARTMENT LENDS A HELPING HAND.

PLANNING BOARD

The year 1974 was a busy and fruitful one for the Claremont Planning Board. In addition to its regular duties of reviewing approximately 10 site plan applications and 40 subdivision applications, the Board formulated and enacted new subdivision regulations, reviewed and adopted a new Master Plan and started working on a new proposed Zoning Ordinance for the City. The purpose of all these projects, of course, was to guide the growth of Claremont in such a way as to make Claremont a more desirable place in which to live without putting an undue strain on the property taxpayers.

We have many people to thank for making the past year a fruitful one for the Planning Board. First, without the support of the City Council it would not have been possible to have had our Resident Planner, Jeffery Milne, for the past year and without Jeff it would have been impossible to have maintained a status quo, to say nothing of making any progress. Secondly, we would like to thank Jeff for many hours of hard work and kind understanding in sometimes difficult situations. Thirdly, we would like to thank the many people who served on the Planning Advisory Committees as their guidance made possible the task of preparing a Master Plan consistent with Claremont's needs and wishes.

In conclusion, I would like to personally thank the other members of the Board for their understanding and cooperation during my first year as Chairman.

The membership of the Planning Board during the past year included Nyron Wheeler, Chairman; Donald Clarke, Vice Chairman; Donald Hayes, Richard Wahrlich, Alton Desnoyer, City Council representative; Richard Arnold, Mrs. Honorine Bourdon and Mrs. Carmen Osgood as Secretary. During the year, Wheeler resigned as Chairman of the Board and Donald Clarke was elected Chairman. Donald Hayes was elected Vice Chairman. Mrs. Osgood resigned during the year as Secretary and this position was filled by Miss Mary Green.

Respectfully submitted,

Donald S. Clarke, Chairman
Claremont Planning Board

JOHN E. RICH & COMPANY

Accountants and Auditors

JOHN E. RICH, C. P. A. 1936-1971
ALICE PECKHAM RICH, C. P. A.
DAVID L. CONNORS, C. P. A.
DONALD F. MASON

194A Pleasant Street
P. O. Box 487
Concord, N. H. 03301
Telephone 225-5503

August 6, 1975

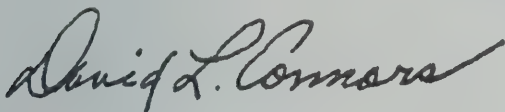
To the Mayor, Councilmen and City Manager
City of Claremont,
New Hampshire

Gentlemen:

We have made an examination of the Balance Sheets of the City of Claremont as at December 31, 1974 and the related Statements of Surplus, Revenue and Appropriations. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

In our opinion, the accompanying Financial Statements present fairly the financial position of the City of Claremont at December 31, 1974, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles for municipalities applied on a basis consistent with that of the preceding year.

Respectfully submitted,



David L. Connors
Certified Public Accountant
JOHN E. RICH & COMPANY
Accountants and Auditors

CITY OF CLAREMONT, NEW HAMPSHIRE
BALANCE SHEET OF REVENUE ACCOUNTS
AS AT DECEMBER 31, 1974

ASSETS

Cash and Temporary Investments

General	\$ 840,600	
Office Cash Funds	400	\$ 841,000
Investment - Revenue Sharing Funds		177,530
Accounts Receivable - Regular	3,180	
- State of New Hampshire	31,860	35,040
Uncollected Taxes - Schedule A-1		
Current Year - Property Taxes	524,410	
- Resident Taxes	22,620	
- Timber Yield Taxes	471	
Prior Years - Property Taxes	2,565	
- Timber Yield Taxes	514	
- Resident Taxes	160	
	550,740	
Unredeemed Taxes - Schedule A-1	60,512	
Total Uncollected Taxes		611,252
Tax Deeded Property		1,442
Reimbursable Expense - Arrowhead Skiway		50,000

TOTAL ASSETS

\$1,716,264

LIABILITIES AND SURPLUS

Accounts Payable - General Fund		\$ 12,517
Note Payable - Arrowhead Skiway		50,000
Due State of New Hampshire - Timber Yield Taxes		164
Unexpended Balance of Revenue Sharing Funds		177,530
Unexpended Balances of Appropriations, etc.		
School Tax	1,325,024	
Computer Components	15,000	
Park Department Storage Building	1,000	
Airport Runway	6,000	
Police Cruiser Insurance	2,808	
Police Communications	1,873	
WIN Program	1,862	
Traffic Signs and Parking Meters	1,950	1,355,517
Surplus - Exhibit A-2		120,536

TOTAL LIABILITIES AND SURPLUS

\$1,716,264

CITY OF CLAREMONT, NEW HAMPSHIRE
STATEMENT OF CHANGES IN UNAPPROPRIATED SURPLUS
FOR THE YEAR ENDED DECEMBER 31, 1974

<u>BALANCE, January 1, 1974</u>	\$139,388
<u>Surplus Used to Reduce 1974 Tax Rate</u>	<u>100,000</u>
	39,388
<u>To Close 1974 Revenue and Appropriation Accounts</u>	
Excess of Estimated over Actual Revenue - Exhibit A-3 \$ 66,382	
Excess of Appropriations over Actual Expenditures -	
Exhibit A-4	<u>14,766</u>
Surplus Generated in 1974	<u>81,148</u>
 BALANCE, December 31, 1974 - Exhibit A-1	 <u><u>\$120,536</u></u>

CITY OF CLAREMONT, NEW HAMPSHIRE
STATEMENT OF ESTIMATED AND ACTUAL REVENUES
FOR THE YEAR ENDED DECEMBER 31, 1974

<u>Tax Collector</u>	<u>Estimated Revenues</u>	<u>Actual Revenues</u>	<u>Actual Over (Under Estimated</u>
Interest on Taxes	\$ 13,000	\$ 15,991	\$ 2,991
Interest on Borrowings	41,747	48,309	6,562
<u>State of New Hampshire</u>			
Business Profits Tax	547,899	547,899	-
Rooms and Meals Tax	80,395	80,396	1
Resident Taxes	75,120	75,465	345
Block Grant - Gas Tax	66,818	66,819	1
Interest and Dividends Tax	38,190	38,191	1
Savings Bank Tax	20,880	20,880	-
Railroad Tax	613	613	-
Fighting Forest Fires	300	112	(188)
Old Age Assistance	1,600	426	(1,174)
Timber Yield Taxes	1,651	1,401	(250)
Gas Reimbursement			
Police	6,000	5,684	(316)
Highway	2,000	669	(1,331)
Town Road Aid	23,080	23,080	-
Water Pollution Aid	1,355	1,355	-
	<u>865,901</u>	<u>862,990</u>	<u>(2,911)</u>
<u>Motor Vehicle Permits</u>	<u>175,000</u>	<u>181,140</u>	<u>6,140</u>
<u>Other Licenses and Permits</u>			
Building and Business License			
Permits	12,500	6,811	(5,689)
Dog Licenses	2,000	2,126	126
Milk Licenses	60	56	(4)
Filing Fees	20	73	53
Clerk's Fees	2,500	2,982	482
	<u>17,080</u>	<u>12,047</u>	<u>(5,033)</u>
<u>District Court</u>	<u>33,000</u>	<u>41,465</u>	<u>8,465</u>
<u>Rent of City Property</u>			
Ball Place	144	108	(36)
Airport	1,771	1,569	(202)
	<u>1,915</u>	<u>1,677</u>	<u>(238)</u>

(Continued)

CITY OF CLAREMONT, NEW HAMPSHIRE
STATEMENT OF ESTIMATED AND ACTUAL REVENUES
FOR THE YEAR ENDED DECEMBER 31, 1974

	Estimated Revenues	Actual Revenues	Actual Over (Under) Estimated
<u>City Departments</u>			
Police	\$ 9,300	\$ 16,067	\$ 6,767
Highway	4,400	5,914	1,514
Library	100	-	(100)
Welfare	2,500	5,051	2,551
Park	1,000	576	(424)
Water and Sewer	4,900	4,900	-
Cemetery	10,600	9,356	(1,244)
Airport - Federal and State	7,809	27,914	20,105
Parking Meters	19,000	18,270	(730)
	<u>59,609</u>	<u>88,048</u>	<u>28,439</u>
<u>Monadnock Park Grant</u>	<u>50,648</u>	<u>36,212</u>	<u>(14,436)</u>
<u>Joy Industrial Committee Fund</u>	<u>15,959</u>	<u>15,959</u>	<u>-</u>
<u>Other Revenue</u>			
Cemetery Trust Fund	10,000	9,738	(262)
Joy Manufacturing Company - In Lieu of Taxes	160,384	160,385	1
Claremont Housing	3,500	4,182	682
Miscellaneous	4,700	14,994	10,294
	<u>178,584</u>	<u>189,299</u>	<u>10,715</u>
<u>Federal Revenue Sharing Funds</u>	<u>140,000</u>	<u>145,000</u>	<u>5,000</u>
<u>Surplus Used to Reduce Tax Rate</u>	<u>100,000</u>	<u>100,000</u>	<u>-</u>
<u>Amount to be Raised by Property Taxes</u>	<u>3,438,811</u>	<u>3,438,811</u>	<u>-</u>
<u>Taxes Added for 1974</u>	<u>-</u>	<u>20,608</u>	<u>20,608</u>
<u>National Bank Stock Tax</u>	<u>2,700</u>	<u>2,780</u>	<u>80</u>
 TOTALS	 <u>\$5,133,954</u>	 <u>\$5,200,336</u>	

Excess of Estimated Over Actual Revenue
Transferred to Unappropriated Surplus -
Exhibit A-2

\$ 66,382

CITY OF CLAREMONT, NEW HAMPSHIRE
STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 1974

	Budget	Actual	Actual
	Appropriations	Expenditures	Over (Under)
<u>General Government</u>			<u>Appropriations</u>
City Officers' Salaries	\$ 100,804	\$ 100,803	\$ (1)
City Officers' Expenses	62,429	64,974	2,545
Election and Registration	4,700	4,964	264
District Court	18,100	18,125	25
City Hall and Court House	26,461	26,099	(362)
Planning Board	14,633	14,312	(321)
Zoning Board	150	119	(31)
	<u>227,277</u>	<u>229,396</u>	<u>2,119</u>
<u>Protection of Persons and Property</u>			
Police Department	283,805	320,441	36,636
Fire Department	195,241	196,400	1,159
Care of Trees	1,800	70	(1,730)
Damage by Dogs	3,000	4,135	1,135
Civil Defense	1,020	543	(477)
Insurance and Retirement	147,553	143,155	(4,398)
	<u>632,419</u>	<u>664,744</u>	<u>32,325</u>
<u>Health Department</u>			
Health Officer's Expense	5,509	5,199	(310)
Visiting Nurse Association	10,000	10,000	-
City Refuse Disposal Plant	48,600	48,795	195
Claremont General Hospital	20,000	20,000	-
	<u>84,109</u>	<u>83,994</u>	<u>(115)</u>
<u>Highways and Bridges</u>			
Salaries	188,380	186,622	(1,758)
Highway Maintenance - Summer	119,000	96,426	(22,574)
Highway Maintenance - Winter	38,600	23,443	(15,157)
Equipment Maintenance	63,067	58,532	(4,535)
Garage Building	6,650	8,536	1,886
Drainage	13,000	7,059	(5,941)
Sidewalk Maintenance	5,000	1,986	(3,014)
Traffic Signs and Markings	4,000	3,876	(124)
Street Lighting	45,650	47,858	2,208
	<u>483,347</u>	<u>434,338</u>	<u>(49,009)</u>

(Continued)

CITY OF CLAREMONT NEW HAMPSHIRE
STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 1974

	Budget	Actual	Actual
	Appropriations	Expenditures	Over (Under)
	\$	\$	\$
<u>Library</u>	63,276	60,629	(2,647)
<u>Public Welfare</u>			
Old Age Assistance	41,000	35,240	(5,760)
City Welfare Expense	46,350	48,573	2,223
Ambulance	29,891	33,138	3,247
Patriotic Services	1,250	1,250	-
	<u>118,491</u>	<u>118,201</u>	<u>(290)</u>
<u>Recreation</u>			
Park Department	43,302	41,609	(1,693)
Recreation Department	64,739	63,665	(1,074)
Junior Sports League	3,000	4,334	1,334
	<u>111,041</u>	<u>109,608</u>	<u>(1,433)</u>
<u>Public Service Enterprises</u>			
Cemeteries	38,306	37,782	(524)
Airport	12,500	11,801	(699)
	<u>50,806</u>	<u>49,583</u>	<u>(1,223)</u>
<u>Unclassified</u>			
Legal Expenses, Advertising, Refund, Lebanon Airport	2,500	6,700	4,200
<u>Debt Service</u>			
Principal - Bonds and Notes	80,739	88,439	7,700
Interest - Bonds and Notes (Net)	66,914	85,708	18,794
	<u>147,653</u>	<u>174,147</u>	<u>26,494</u>
<u>Property Revaluation</u>	31,900	31,645	(255)
<u>New Equipment</u>			
Highway, Parks and Cemetery	161,910	142,357	(19,553)
<u>County Tax</u>	256,485	256,485	-
<u>School District</u>	2,710,508	2,710,508	-
<u>Overlay (Taxes Abated)</u>	52,232	46,853	(5,379)
TOTALS	<u>\$5,133,954</u>	<u>\$5,119,188</u>	
Excess of Appropriations over Actual Expenditures - Transfers to Unappropriated Surplus - Exhibit A-2			<u>\$ (14,766)</u>

CITY OF CLAREMONT, NEW HAMPSHIRE
DISTRICT COURT
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1974

BALANCE, January 1, 1974 \$ 2,200

Receipts

Finds and Forfeits	\$ 73,923	
Bail	59,595	
Bail Commissioners' Fees	3,376	
Small Claims Fees	1,073	
Parking Violations	4,023	
Sale of Writs	263	
Total Receipts	142,253	
Total Receipts and Balance		144,453

Disbursements

Motor Vehicle Department	27,261	
City of Claremont	41,465	
Bail to Superior Court	20,575	
Supplies and Expenses	1,603	
Fish and Game	908	
Bail Returned	35,645	
Bail Commissioners' Fees	3,376	
Witness Fees	3,393	
Paid to Charlestown Court	4,496	
Miscellaneous Expenses	1,527	
Total Disbursements	140,249	

BALANCE, December 31, 1974 \$ 4,204

Note:

Beginning and ending balances include bail received on hand,

CITY OF CLAREMONT, NEW HAMPSHIRE
WATER DEPARTMENT - BALANCE SHEET
AS AT DECEMBER 31, 1974

ASSETS

<u>Property, Plant and Equipment, At Cost -</u>		
<u>Schedule B-2</u>	\$3,069,883	
Less: Accumulated Depreciation	757,622	
Net Depreciated Value		\$2,312,261
<u>Current Assets</u>		
Cash	22,407	
Certificates of Deposit	60,090	
Accounts Receivable	5,031	
Materials and Supplies	46,319	
Total Current Assets		<u>133,847</u>
TOTAL ASSETS		<u><u>\$2,446,108</u></u>

LIABILITIES AND PROFIT AND LOSS

<u>Capital Liabilities</u>		
Municipal Investment	\$ 336,360	
Contributions in Aid of Construction	390,902	
Funded Debt	611,431	
Total Capital Liabilities		\$1,338,693
<u>Current Liabilities</u>		
Accrued Interest	6,455	
Accounts Payable	722	
Total Current Liabilities		<u>7,177</u>
<u>Profit and Loss</u>		
Balance, January 1, 1974	1,032,370	
Net Income - Exhibit B-3	67,868	
Balance, December 31, 1974		<u>1,100,238</u>
TOTAL LIABILITIES AND PROFIT AND LOSS		<u><u>\$2,446,108</u></u>

CITY OF CLAREMONT, NEW HAMPSHIRE
WATER DEPARTMENT - STATEMENT OF INCOME
FOR THE YEAR ENDED DECEMBER 31, 1974

Revenue

Commercial and Industrial Sales	\$218,421	
Merchandise Sales and Job Work	1,987	
Office Building Rental	2,640	
Interest	3,499	
Miscellaneous	2,210	
Total Revenue		<u>\$228,757</u>

Operating ExpensesWater Supply Expenses

Source of Supply Labor	\$ 814	
Source of Supply Reservoir's Labor	545	
Source of Supply Expense	4,463	
Purification Labor	1,141	
Gravity System - Maintenance	171	
Pump Expenses	265	
Purification Maintenance	2,946	
Calgon Expense	1,507	
Power Purchased	6,561	
Total Water Supply Expenses		<u>18,413</u>

Distribution Expenses

Superintendence	5,750	
Meter Reading Labor	5,984	
Repairs to Mains	3,838	
Repairs to Services	4,015	
Repairs to Hydrants	6,596	
Repairs to Meters	2,787	
Total Distribution Expenses		<u>28,970</u>

General and Miscellaneous Expenses

Office Salaries	9,224	
Maintenance of Equipment	673	
Other Supplies and Expenses	3,910	
Insurance	4,979	
Stationery and Printing	901	
Relief Department and Pensions	12,168	
Shop and Garage Expenses	7,878	
Taxes	846	
Bad Debts	672	
Interest	27,448	
Total General and Miscellaneous Expenses		<u>68,699</u>

Total Operating Expenses

Net Operating Income Before Depreciation

Depreciation - A Non-Cash Item

NET INCOME - Exhibits B-2 and B-4

116,082
<u>112,675</u>
<u>44,807</u>
<u>\$ 67,868</u>

CITY OF CLAREMONT, NEW HAMPSHIRE
WATER DEPARTMENT
STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 1974

<u>Working Capital, Balance January 1, 1974</u>		
(Current Assets of \$108,282 less		
Current Liabilities of \$7,455)		\$100,827
<u>Additions to Working Capital</u>		
Net Income + Exhibit B-3	\$ 67,868	
Depreciation - A Non-Cash Item	44,807	
Increase in Contributions in Aid		
of Construction	<u>5,662</u>	
Total		\$118,337
<u>Dispositions of Working Capital</u>		
Decrease in Funded Debt	67,321	
Additions to Property, Plant and		
Equipment - Net	<u>25,173</u>	
Total		<u>92,494</u>
<u>Increase in Working Capital</u>		<u>25,843</u>
<u>Working Capital, Balance December 31, 1974</u>		
(Current Assets of \$133,847 less Current		
Liabilities of \$7,177)		<u>\$126,670</u>

CITY OF CLAREMONT, NEW HAMPSHIRE
SEWER DEPARTMENT - BALANCE SHEET
AS AT DECEMBER 31, 1974

ASSETS

<u>Property, Plant and Equipment, At Cost</u>		
Sewer System	\$136,819	
Treatment Plant	109,667	
Vocational Technical School - Sewage System	46,390	
Whitman Howard Sewer Survey	39,900	
Mains	453,571	
Services	41,135	
Sewer Equipment	5,681	
Auto Equipment	8,934	
Office Equipment	3,382	
Shop Equipment	3,326	
Disposal Plant	559	
Radio Equipment	400	
Total	<u>849,764</u>	
Less: Accumulated Depreciation	338,186	
Net Depreciated Value		\$511,578
<u>Current Assets</u>		
Cash	1,403	
Certificate of Deposit	26,805	
Accounts Receivable	1,027	
Materials and Supplies	4,497	
Total Current Assets		<u>33,732</u>
TOTAL ASSETS		<u>\$545,310</u>

LIABILITIES AND PROFIT AND LOSS

<u>Current Liability</u>		
Accrued Interest		\$ 306
<u>Notes Payable - Claremont National Bank</u>		5,760
<u>Notes Payable - Indian Head National Bank</u>		6,900
<u>Municipal Investment</u>		335,000
<u>Contributions to Aid in Construction</u>		80,890
<u>Profit and Loss</u>		
Balance, January 1, 1974	\$107,440	
Net Income - Exhibit B-6	9,014	
Balance, December 31, 1974		<u>116,454</u>
TOTAL LIABILITIES AND PROFIT AND LOSS		<u>\$545,310</u>

CITY OF CLAREMONT, NEW HAMPSHIRE
SEWER DEPARTMENT - STATEMENT OF INCOME
FOR THE YEAR ENDED DECEMBER 31, 1974

Revenue

Sewer Rentals	\$85,755	
Merchandise Sales and Job Work	285	
Entrance Fees	2,045	
Interest	1,345	
Total Revenue		<u>\$89,430</u>

Operating ExpensesSewer Expenses

Plugged and Frozen Services	\$ 1,729	
Plugged and Frozen Mains	1,502	
Repairs and Maintenance - Mains	10,249	
Repairs and Maintenance - Services	359	
Miscellaneous	18	
Total Sewer Expenses		<u>13,857</u>

Treatment Plant Expenses

Power Purchased	1,068	
Fuel Oil	518	
Plant Operator	7,742	
Other Labor	9,850	
Repairs	3,889	
Supplies	881	
Miscellaneous	206	
Total Treatment Plant Expenses		<u>24,154</u>

General and Miscellaneous Expenses

Superintendence	5,750	
Office Salaries	8,616	
Office Supplies and Expenses	1,876	
Insurance	2,703	
Shop and Garage Expense	1,512	
Relief Department and Pensions	6,701	
Interest	716	
Bad Debts	368	
Total General and Administrative Expenses		<u>28,242</u>

Total Operating Expenses	<u>66,253</u>
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Net Operating Income Before Depreciation	23,177
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Depreciation - A Non-Cash Item	<u>14,163</u>
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NET INCOME - Exhibits B-5 and B-7	<u><u>\$ 9,014</u></u>
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CITY OF CLAREMONT, NEW HAMPSHIRE
SEWER DEPARTMENT
STATEMENT OF CHANGES IN FINANCIAL POSITION
FOR THE YEAR ENDED DECEMBER 31, 1974

Working Capital, Balance January 1, 1974

(Current Assets of \$28,921 less Current
Liability of \$466)

\$28,455

Additions to Working Capital

Net Income - Exhibit B-6

\$ 9,014

Depreciation - A Non-Cash Item

14,163

Contributions to Aid in Construction

46,390

Total

\$69,567

Dispositions of Working Capital

Decrease in Notes Payable -

Claremont National Bank

5,760

Indian Head National Bank

2,300

Additions to Property, Plant and

Equipment - Net

56,536

Total

64,596

Increase in Working Capital

4,971

Working Capital, Balance December 31, 1974

(Current Assets of \$33,732 less Current
Liability of \$306)

\$33,426

CITY OF CLAREMONT, NEW HAMPSHIRE
FRANCES J. TOLLES HOME
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1974

BALANCE, January 1, 1974 \$67,386

Receipts

Income from Trusts	\$31,035	
Rent - Lewis Annex	3,600	
Income from Board and Room	3,933	
Interest on Savings Account	4,368	
Miscellaneous	314	
Total Receipts	<u> </u>	\$43,250

Disbursements

Salaries and Wages	12,020	
Provisions	4,044	
Fuel	2,342	
Water and Sewer	251	
Electricity	549	
Outside Lights	182	
Supplies and Furnishings	554	
Repairs and Improvements	2,236	
Insurance	1,802	
Telephone	310	
Social Security	788	
Miscellaneous	1,979	
Lewis Annex	357	
Jones Property Expense	2,514	
Total Disbursements	<u> </u>	29,928

Excess of Receipts over Disbursements for 1974 13,322

BALANCE, December 31, 1974 \$80,708

Details of December 31, 1974 Balances:

Claremont National Bank - Checking Account	\$ 386
Claremont National Bank - Savings Account No. 500-433	<u>80,322</u>
Total	<u><u>\$80,708</u></u>

CITY OF CLAREMONT, NEW HAMPSHIRE
E. C. GOODWIN COMMUNITY CENTER
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1974

BALANCE, January 1, 1974

\$ 1,317

Receipts

City of Claremont

\$43,389

Rentals, etc.

1,204

Total Receipts

\$44,593

Disbursements

Salaries

22,926

Services

4,803

Office Supplies

176

Telephone

672

Petty Cash (Incidental Expenses)

75

Insurance

1,532

Fuel

3,170

Water and Sewer

174

Electricity

897

Maintenance Supplies

1,275

Repairs and Replacements

683

New Equipment

567

Improvements

169

General Expenditures

1,067

Programs (Meetings, Dues, Publications)

240

Games and Sports

373

Retirement

733

Health Insurance

595

Social Security Taxes

1,462

Transferred to Swimming Pool

1,000

Total Disbursements

42,589

Excess of Receipts over Disbursements for 1974

2,004

BALANCE, December 31, 1974

\$ 3,321

CITY OF CLAREMONT, NEW HAMPSHIRE
E. C. GOODWIN COMMUNITY CENTER SWIMMING POOL
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1974

BALANCE, January 1, 1974

\$ 1,018

Receipts

City of Claremont	\$10,500	
Goodwin Community Center	1,000	
Admissions	4,357	
Total Receipts		\$15,857

Disbursements

Salaries	8,862	
Repairs and Replacements	1,221	
Office Supplies	9	
New Equipment	23	
Water and Sewer	306	
Electricity	1,696	
Fuel Oil	1,957	
Telephone	250	
Chemicals	525	
Supplies	126	
Services	414	
Social Security Taxes	372	
Health Insurance	505	
Retirement	325	
Total Disbursements		16,591

Excess of Disbursements over Receipts for 1974

734

BALANCE, December 31, 1974

\$ 284

CITY OF CLAREMONT, NEW HAMPSHIRE
E. C. GOODWIN COMMUNITY CENTER INVESTED INCOME ACCOUNT
STATEMENT OF RECEIPTS
FOR THE YEAR ENDED DECEMBER 31, 1974

Claremont National Bank - Savings Account #018-4829

BALANCE, January 1, 1974			\$22,801
<u>Receipts</u>			
Interest on Savings		\$ 1,512	
City of Claremont Revenue Sharing	\$ 3,000		
Recreation Department	<u>5,940</u>	<u>8,940</u>	
Total Receipts			<u>10,452</u>
BALANCE, December 31, 1974			<u><u>\$33,253</u></u>

CITY OF CLAREMONT, NEW HAMPSHIRE
SPECIAL PARKING METER FUND
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 30, 1974

BALANCE, January 1, 1974		\$ 7,088
<u>Receipts</u>		
1974 Off-Street Parking Meter Receipts	\$ 3,351	
Interest	374	
Total Receipts	<u>3,725</u>	
<u>Disbursements</u>		
1974 Property Taxes*	<u>374</u>	
Excess of Receipts over Disbursements for 1974		<u>3,351</u>
BALANCE, December 31, 1974		<u><u>\$10,439</u></u>
Balance consists of:		
Claremont Savings Bank Account #75474	\$10,438	
Checking Account	<u>1</u>	
		<u><u>\$10,439</u></u>

*City's share of 1974 taxes paid to P & D Realty.

CITY OF CLAREMONT, NEW HAMPSHIRE
JOY INDUSTRIAL COMMITTEE FUND
STATEMENT OF TRANSACTIONS
FOR THE YEAR ENDED DECEMBER 31, 1974

	Checking Account	Savings Accounts	Mortgages Claremont Flock Corp.	Receivable Hampshire Mfg. Corp.	Total Fund
BALANCE, January 1, 1974	\$ 1,256	\$ 683	\$ 6,815	\$11,000	\$19,754
Mortgage Payments - Principal	11,277	5,145	(5,422)	(11,000)	-
Transfers	(11,521)	11,521	-	-	-
Interest Earned on Mortgage Payments and Savings Accounts	729	389	-	-	1,118
To General Fund to Finance the Economic Development Department	-	(15,959)	-	-	(15,959)
Services of City Planner	(1,741)	-	-	-	(1,741)
BALANCE, Decem- ber 31, 1974	<u>\$ None</u>	<u>\$ 1,779</u>	<u>\$ 1,393</u>	<u>\$ None</u>	<u>\$ 3,172</u>

Note 1:

A \$25,152 five-year 4.4% mortgage was assumed on March 27, 1970 by the Claremont Flock Corporation as a result of the sale to them of the property previously leased by them.

Selling Price	\$30,000
Rent Applied to Selling Price	4,848
Mortgage Assumed	<u>\$25,152</u>

Note 2:

The \$59,000 Corey-Tamposi-Nash mortgage was assumed on February 13, 1970 by the Hampshire Manufacturing Corporation with interest at the rate of 4.25% and with three annual principal payments of \$16,000 and a final installment of \$11,000. The final installment was paid in January 1974.

CITY OF CLAREMONT, NEW HAMPSHIRE
ELKS EDUCATIONAL FUND (UNDER THE WILL OF EUGENE HUNTER)
BALANCE SHEET - PRINCIPAL AND UNEXPENDED INCOME
AS AT DECEMBER 31, 1974

ASSETS

<u>Savings Banks</u>		
Indian Head National Bank, Book No. 28897	\$ 2,773	
Indian Head National Bank Savings Certificate	<u>7,500</u>	
Total Savings Banks		\$10,273
<u>Investments, At Cost (Market Value \$60,198 - Schedule C-3)</u>		<u>88,519</u>
TOTAL ASSETS		<u>\$98,792</u>

PRINCIPAL AND UNEXPENDED INCOME

<u>Principal</u>		
Balance, January 1, 1974 and December 31, 1974		\$59,507
<u>Unexpended Income</u>		
Balance, January 1, 1974	\$34,438	
Income Received	<u>5,972</u>	
Total	<u>40,410</u>	
Less: Scholarships Granted and Expenses	<u>1,125</u>	
Balance, December 31, 1974		<u>39,285</u>
TOTAL PRINCIPAL AND UNEXPENDED INCOME		<u>\$98,792</u>

CITY OF CLAREMONT, NEW HAMPSHIRE
ELKS EDUCATIONAL FUND
SCHEDULE OF INVESTMENTS
AS AT DECEMBER 31, 1974

No. Shares		Cost	Quoted Market Value
	<u>Common Stocks</u>		
200	Allegheny Power System	\$ 4,624	\$ 2,550
200	American Smelting & Refining	5,480	2,725
106	American Telephone & Telegraph	2,791	4,730
60	Bethlehem Steel Corporation	3,176	1,492
200	Chesapeake & Ohio Railway	4,243	5,350
40	First Financial Group	-	520
150	First National Boston Corporation	2,536	3,694
60	General Motors Corporation	4,954	1,845
231	Harsco Corporation	4,473	2,310
200	National Distillers & Chemical	3,336	2,850
100	Stewart Warner Corporation	3,438	1,550
	Total Common Stocks	<u>39,051</u>	<u>29,616</u>
	<u>Mutual Funds</u>		
2,782	Putnam Income Funds	<u>25,004</u>	<u>18,612</u>
	<u>Preferred Stocks</u>		
60	Central Illinois Public Service, 4% cum.	5,317	2,040
10	Central Vermont Public Service, 4.15%	1,018	300
250	Empire District Electric, 5% cum.	2,675	1,250
100	Northern States Power, 4.10%	6,893	4,100
15	Public Service Co. of N.H., 3.35%	1,500	330
100	Toledo Edison Co., 4.25%	7,061	3,950
	Total Preferred Stocks	<u>24,464</u>	<u>11,970</u>
	TOTAL - Exhibit C-3	<u>\$88,519</u>	<u>\$60,198</u>

CITY OF CLAREMONT, NEW HAMPSHIRE
OTHER MISCELLANEOUS FUNDS
ACTIVITY FOR THE YEAR ENDED DECEMBER 31, 1974

	<u>Balance 1/1/74</u>	<u>Deposits</u>	<u>Interest</u>	<u>Payments</u>	<u>Balance 12/31/74</u>
Pleasant Street Cemetery Beautification Fund	\$ 198	\$ -	\$ -	\$ 198**	\$ -
Alden Fund	54	-	-	54**	-
Burbee Fund	109	-	-	109**	-
Abbie L. Freedman Fund	99	-	-	99**	-
Walter A. Tuttle Fund	60	-	-	60**	-
George O. Ball Flower Fund	69	-	-	69**	-
Claremont War Memorial Fund	283	-	15	-	298
Albert W. Hawkes Fund	549	-	-	549**	-
City of Claremont - Cemetery Funds*	<u>-</u>	<u>1,138</u>	<u>55</u>	<u>15</u>	<u>1,178</u>
TOTAL	<u>\$1,421</u>	<u>\$1,138</u>	<u>\$ 70</u>	<u>\$1,153</u>	<u>\$1,476</u>

*This account was established in 1974 to consolidate all of the miscellaneous Cemetery Flower Funds.

**Transferred to new consolidated account above.

CITY OF CLAREMONT, NEW HAMPSHIRE
EMERGENCY EMPLOYMENT ACT
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1974

BALANCE, January 1, 1974	\$ 661
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Receipts

State of New Hampshire - 1974 Grant	22,300
Total Receipts and Balance	<u>22,961</u>

Disbursements

Reimbursements for Salaries, Social Security, Workmen's Compensation and Health In- surance			
Sullivan County Rehabilitation Center		\$ 6,539	
City Departments			
Welfare	\$ 2,303		
Library	1,502		
Building Inspector	5,118		
City Engineer	2,808	<u>11,731</u>	
Total Disbursements			<u>18,270</u>

BALANCE, December 31, 1974	<u>\$ 4,691</u>
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CITY OF CLAREMONT, NEW HAMPSHIRE
FEDERAL REVENUE SHARING FUNDS
STATEMENT OF INCOME, EXPENDITURES, AND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1974

UNEXPENDED BALANCE, January 1, 1974 \$189,182

Income

1974 Entitlements Received	\$154,731	
Interest Earned	18,072	
Total Income	172,803	
Total Income and Balance		361,985

Expenditures

Operating and Maintenance:

Public Safety - Law Enforcement		
Uniform Allowance	\$ 3,510	
Library - Books	8,971	
Social Services - Welfare - Food	8,462	
Recreation - Portable Chemical Toilets	675	
Health - Ambulance Service	28,461	
Public Transportation		
Highway Department - Garage Repairs and Improvements	2,168	
Highway Department - Repair Parts	10,234	
Highway Department - Calcium Chloride	2,066	
Highway Department - Road Fill	11,032	
Highway Department - Road Resurfacing	5,065	
Traffic Signs and Markings	1,641	
Drainage	1,144	
Total Operating and Maintenance		83,429

Capital:

Financing Administration:

Accounting Machine	15,000	
Tax Maps	1,796	
Equipment - City Hall	2,049	

Public Safety:

Police Cruisers	9,917	
Fire Department - Boat	1,230	
Fire Truck	31,910	
Fire Truck Equipment	720	

Library:

Typewriter	185	
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Other:

Repairs to City Hall Building	4,466	
Cemetery - Lawn Mower	330	
Housing and Community Development		
Purchase of Tewksbury Block	9,523	
Social Development		
New Building - Goodwin Community Center	3,000	
Education		
Purchase of School Property	15,900	

(Continued)

CITY OF CLAREMONT, NEW HAMPSHIRE
FEDERAL REVENUE SHARING FUNDS
STATEMENT OF INCOME, EXPENDITURES, AND BALANCE
FOR THE YEAR ENDED DECEMBER 31, 1974

Public Transportation			
Paver - Highway Department	\$ 5,000		
Total Capital		<u>\$101,026</u>	
Total Expenditures			<u>\$184,455</u>
UNEXPENDED BALANCE, December 31, 1974			<u>\$177,530*</u>

Balance Invested as Follows:	
Certificate of Deposit	\$100,000
Savings Account (Includes Fourth En- titlement for 1974 Received January 1975)	77,273
Checking Account	<u>257</u>
	<u>\$177,530</u>

*Of this Balance, \$81,100 had been appropriated at year-end for the following expenditures:

Social Development	
Completion of New Building - Goodwin Community Center	\$ 47,000
Education	
Completion of Purchase of School Property	<u>34,100</u>
	<u>\$ 81,100</u>

CITY OF CLAREMONT, NEW HAMPSHIRE
FISKE FREE LIBRARY FUND
STATEMENT OF RECEIPTS AND DISBURSEMENTS
FOR THE YEAR ENDED DECEMBER 31, 1974

BALANCE, January 1, 1974	\$20,034
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<u>Receipts</u>	
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Interest	<u>1,105</u>
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Total Receipts and Balance	21,139
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<u>Disbursements</u>	
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Transferred to General Fund	<u>2,455</u>
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BALANCE, December 31, 1974	<u><u>\$18,684</u></u>
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CITY OF CLAREMONT, NEW HAMPSHIRE
BALANCE SHEET OF GENERAL INDEBTEDNESS
AS AT DECEMBER 31, 1974

ASSETS

Amount to be Provided for Future Retirement of Bonds and Notes	\$1,305,660
Due from Junior Sports League	<u>1,400</u>

TOTAL ASSETS	<u><u>\$1,307,060</u></u>
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INDEBTEDNESS

<u>Short-Term Note</u> Arrowhead Skiway	\$ 50,000
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<u>Long-Term Notes</u>		
Urban Renewal	\$ 45,000	
New Equipment	20,000	
Airport Land Acquisition	10,000	
Junior Sports League	1,400	
Meloney Property and Demolition	9,000	
Sewer Department (For Sewage Treatment Survey)	5,760	
Sewer Department (For Sewage Treatment Survey)	<u>6,900</u>	
Total Long-Term Notes		98,060

<u>Bonds</u>		
City:		
4.25% Issued 10/1/66	188,569	
Urban Renewal, 4.875%, Issued 2/1/74	169,000	
Coy Bridge, 5.70%, Issued 6/1/74	190,000	
Water Department:		
2.50%, Issued 8/1/55	15,000	
4.25%, Issued 10/1/66	291,431	
4.20%, Issued 10/1/67	<u>305,000</u>	
Total Bonds		<u><u>1,159,000</u></u>

TOTAL INDEBTEDNESS	<u><u>\$1,307,060</u></u>
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CITY OF CLAREMONT NEW HAMPSHIRE
BALANCE SHEET OF CEMETERY TRUST FUNDS
AS AT DECEMBER 31, 1974

ASSETS

	Cost or Other Basis	Quoted Market Value
Claremont National Bank Savings Accounts	\$ 28,309	\$ 28,309
Claremont Savings Bank Accounts	124,166	124,166
Bank Stocks - Schedule E-1	6,751	12,227
Public Utility Stocks and Bonds - Schedule E-1	88,265	49,431
Other Stocks and Bonds - Schedule E-1	52,904	61,099
TOTAL ASSETS	\$300,395	\$275,232

PRINCIPAL

Fund #1	\$ 40,320	\$ 27,885
Fund #2	23,243	33,934
Fund #3	15,200	9,309
Fund #4	28,134	15,594
Fund #5	120,453	107,283
Fund #6	5,200	5,200
Fund #7	22,247	13,301
Fund #8	4,100	4,100
Fund #9	11,100	11,100
Fund #424-B	11,407	28,535
Consolidated Funds	11,355	11,355
Delia McDuff	79	79
Helen M. O'Connor	300	300
David O'Neil	5,000	5,000
C. O. Eastman	72	72
Catherine R. Eaton	25	25
Albert Hale	100	100
Dr. A. L. Marden	100	100
Susan Jarvis	500	500
Etta M. Beckwith	1,000	1,000
Gaudette-Wheeler	105	105
Charles E. and Josephine Mason	105	105
Thomas and Myrtle Hannagan	50	50
Henry Maloney	100	100
William Burr	100	100
TOTAL PRINCIPAL	\$300,395	\$275,232

UNEXPENDED INCOME

Claremont Savings Bank Book No. 4931	\$ 7,507	\$ 7,507
Checking Account	352	352
BALANCE, December 31, 1974	\$ 7,859	\$ 7,859

CITY OF CLAREMONT, NEW HAMPSHIRE
BALANCE SHEET OF OTHER TRUST FUNDS
AS AT DECEMBER 31, 1974

ASSETS

	<u>Cost or Other Basis</u>	<u>Quoted Market Value</u>
Cash - Savings Accounts - Schedule E-2	\$ 170,365	\$ 170,365
Cash - Checking Account - Schedule E-2	5,257	5,257
Bank Stocks - Schedule E-2	90,410	204,918
Public Utility Stocks and Bonds - Schedule E-2	463,584	345,993
Other Stocks and Bonds - Schedule E-2	400,512	330,541
Buildings and Contents - Schedule E-2	-	392,600
TOTAL ASSETS	<u>\$1,130,128</u>	<u>\$1,449,674</u>

PRINCIPAL AND UNEXPENDED INCOME

Principal - Schedule E-3	\$1,118,281	\$1,437,827
Unexpended Income - Schedule E-3	<u>11,847</u>	<u>11,847</u>
TOTAL PRINCIPAL AND UNEXPENDED INCOME	<u>\$1,130,128</u>	<u>\$1,449,674</u>

NOTES TO FINANCIAL STATEMENTS

Summary of Significant Accounting Policies

The accounting policies of the City of Claremont, New Hampshire conform to generally accepted accounting principles as applicable to governmental units. The following is a summary of the significant policies.

Bases of Accounting.

The accrual basis of accounting is followed (with minor exceptions) by all funds other than budgetary funds (general, special funds, and debt service funds), which utilize the modified accrual basis of accounting.

Investments.

Investments are stated at cost.

Inventories.

Inventory held by the Water and Sewer Departments are priced at cost. All other funds do not recognize inventories which are expensed as purchased.

Water and Sewer Plant and Equipment.

Water and Sewer plant and equipment are stated cost. Depreciation has been provided using the straight-line method.

General Fixed Assets.

General fixed assets purchased are recorded as expenditures in the general fund, capital projects fund, etc. at time of purchase. No depreciation has been provided on general fixed assets.

Pensions Funds.

Retirement funds for the benefit of employees are provided through the New Hampshire Retirement System.



CHRISTMAS JOY - CAROLING IN CLAREMONT.



SPIRITUAL MOMENTS IN CLAREMONT.

New Hampshire State Library



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